



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL



## Council

Thursday, 23 May 2024

Report of Cabinet Member for  
Corporate Governance and Licensing

# Reports Taken Under Special Urgency in 2023/2024

### Report Author

James Welbourn, Democratic Services Manager (Deputy Monitoring Officer)

 james.welbourn@southkesteven.gov.uk

### Purpose of Report

This report sets out those decisions that have been made in the 2023/2024 municipal year under urgency provisions set out within the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Council's Constitution.

### Recommendations

**That Full Council note the contents of this report.**

### Decision Information

Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Effective council
Which wards are impacted?	(All Wards);

## **1. Implications**

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

### ***Finance and Procurement***

1.1 There are no financial implications arising from this report.

Completed by: Paul Sutton, Assistant Director of Finance and Deputy s151 Officer

### ***Legal and Governance***

1.2 Reports taken under special urgency provisions need to be reported at least once a year to Council under section 19.3 of the Access to Information Rules in Part 4 of the Constitution.

Completed by: James Welbourn, Democratic Services Manager and Deputy Monitoring Officer

## **2. Background to the Report**

2.1 Paragraphs 17 and 18 of the Access to Information Rules, contained within Part 4 of the Council's Constitution set out the procedure for making Key Decisions where it has not been possible to give 28 days' advanced notice by publishing the intention to make the decision on the Cabinet's Forward Plan.

2.2 There have been three different types of urgency provision used over the course of 2023/2024:

- General Exception - whereby 28 calendar days' notice of a decision could not be given, but the item was able to be published on the final Cabinet agenda.
- Special Urgency - where neither 28 calendar days' notice could not be given, nor could 5 working days' notice.
- Urgent Private Meeting - where the decision was on the Forward Plan and a Cabinet agenda, but an exempt element of the report was not advertised with 28 days' notice.

2.3 Over the course of 2023/2024, six decisions have been made by Cabinet, or Cabinet Members using urgency provisions:

- 11 July 2023 – Local Authority Housing Fund

*To spend funding allocated from the Department for Levelling Up, Housing and Communities as part of the Local Authority Housing Fund for 12 units and confirm the commitment required from South Kesteven District Council dependent upon any remedial works required.*

- 25 July 2023 – Costs Related to HRA development of 20 units at Swinegate, Grantham

*That approval is granted for an additional budget of £190,000 from the HRA New Build Programme for the construction of the 20 units at Swinegate, Grantham*

- 7 November 2023 – Swimming Pool Support Funding

*To approve an offer of funding from the Swimming Pool Support Fund.*

- 18 December 2023 – Request for Funding from the Housing Delivery Reserve to finance Disabled Facility Grants

*Approval was granted for the allocation of £400,000 from the Housing Delivery Reserve in order to fund the additional demands for Disabled Facility Grants for the remainder of the 2023/24 financial year.*

- 18 January 2024 – LeisureSK Limited Urgent Funding Request

*Approval of a management fee to LeisureSK Limited.*

6 February 2024 – Swimming Pool Support Fund (Phase 2)

*To consider the next steps as detailed within the report.*

- 2.4 All urgency notices and any exemption from call-in notices for Cabinet are contained on the web library at the following address:

<https://moderngov.southkesteven.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13906>